

Zoning Review

Initials \_\_\_\_\_ Date \_\_\_\_\_

Zoning District \_\_\_\_\_



Building Permit No. \_\_\_\_\_

VCC/VRC 20 \_\_\_\_\_ Use \_\_\_\_\_

Type \_\_\_\_\_

## **BUILDING PERMIT APPLICATION**

### **Division of Building Safety**

P.O. Box 532 Yorktown, VA 23690  
 103 Service Dr. Yorktown, VA 23690  
 (757) 890-3522 · [Bldgsafety@yorkcounty.gov](mailto:Bldgsafety@yorkcounty.gov)  
[Yorkcounty.gov/buildingsafety](http://Yorkcounty.gov/buildingsafety)

**BUILDING SITE ADDRESS:** \_\_\_\_\_

**SUBDIVISION:** \_\_\_\_\_ **LOT NO.:** \_\_\_\_\_

**OWNER:** \_\_\_\_\_

**CONTRACTOR:** \_\_\_\_\_

**TELEPHONE NUMBER AND E-MAIL ADDRESS:** \_\_\_\_\_

**MECHANIC'S LIEN AGENT:** \_\_\_\_\_

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### **RESIDENTIAL**

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**NEW** (Circle One) Single Family Townhouse Detached Building **Bedroom #** \_\_\_\_\_ **Bathroom #** \_\_\_\_\_

**ADDITION/ALTERATION** (specify) \_\_\_\_\_

Slab  Foundation  Slab *and* Foundation  Sewer  Septic

Square Footage: \_\_\_\_\_ Building Height: \_\_\_\_\_ # of Stories \_\_\_\_\_

**DESCRIPTION OF WORK:** \_\_\_\_\_

**POOL** (Circle One) Above Ground / In Ground  **FENCE** (pool barrier)

**ESTIMATED COST OF MATERIALS & LABOR \$** \_\_\_\_\_

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### **COMMERCIAL**

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**NEW**  **ADDITION/ALTERATION**  **OTHER:** \_\_\_\_\_

**DESCRIPTION OF WORK:** \_\_\_\_\_

Square Footage: \_\_\_\_\_ Building Height: \_\_\_\_\_ #of Stories \_\_\_\_\_

**ESTIMATED COST OF MATERIALS & LABOR \$** \_\_\_\_\_

Signature of Contractor or Responsible Person

Date

**PERMITS WILL BE REVOKED IF WORK IS NOT STARTED WITHIN SIX MONTHS OR IF WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF SIX MONTHS. FAILURE TO COMPLETE ENOUGH WORK TO SCHEDULE AN INSPECTION DURING A SIX MONTH PERIOD WILL BE GROUNDS THAT WORK HAS BEEN ABANDONED OR SUSPENDED. RESIDENTIAL CONSTRUCTION SHALL BE COMPLETED WITHIN 3 YEARS OF ISSUANCE DATE..**

*The applicant hereby certifies and agrees: (1) that they are authorized to make this application; (2) that the information is correct; (3) that they will comply with all regulations of the Virginia Uniform Statewide Building Code which are applicable hereto; (4) that they will perform no work on the above property not specifically described in this application; (5) that they grant County officials the right to enter onto the property for the purpose of inspecting the work permitted and posting notices.*

## **NOTICE:**

**ISSUANCE OF A BUILDING PERMIT DOES NOT CONSTITUTE A DETERMINATION THAT THE AUTHORIZED WORK COMPLIES WITH ANY PRIVATE RESTRICTIVE COVENANTS THAT APPLY TO THE PROPERTY; SUCH DETERMINATION IS THE RESPONSIBILITY OF THE PROPERTY OWNER.**

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## **PERMIT APPLICANT**

### **CODE OF VIRGINIA, SECTION 54.1-1111** **REQUIRES PROOF OF CURRENT STATE AND LOCAL** **LICENSING BEFORE OBTAINING A PERMIT.**

Virginia law requires that all persons performing building, plumbing, electrical, mechanical, gas work, and well drilling be licensed by the Board of Professional and Occupational Registration if the work performed is \$1,000.00 or more in value. Property owners may perform work on no more than one primary residence for their own use during any 24-month period without a license, provided they file a written statement that he/she is not subject to licensure or certification as a contractor.

All contractors are required to provide proof of Virginia and local licensing at the time of permit application. Local licensing from other Virginia localities are honored for projects valued to \$25,000.00. Documentation is required when applying for a building related permit. Projects that are valued at \$25,000.00 or more require a County of York business license. This must be obtained before a permit is issued. Property and homeowners are exempt from local license requirements for work performed by them on their property. York County business license information may be obtained by contacting the Commissioner of Revenue at (757) 890-3383.

# TO BE COMPLETED BY HOMEOWNERS ONLY

## Contractor Licensing Exemption Statement

In Accordance with § 54.1-1111 of the Code of Virginia, any person applying to the Building Department for the construction, removal or improvement of any structure shall furnish prior to the issuance of the permit either (i) satisfactory proof to the *building official* that he is duly licensed or certified under the terms of Chapter 11 (§ 54.1-1000 et seq.) of Title 54.1 of the Code of Virginia to carry out or superintend the same; or (ii) file a written statement that he is not subject to licensure or certification as a contractor or subcontractor pursuant to Chapter 11 of Title 54.1 of the Code of Virginia.

**Please indicate the applicable exemption by checking the corresponding box below:**

- The work consists of repair and/or improvement to an existing dwelling, which is my primary residence.
- I am the owner of the property and the new structure will be my primary residence. I have not constructed another primary residence in Virginia in the last 24 Months.
- The work consists of the repair and/or improvement to an existing non-residential building owned or occupied by me, **AND** for my own use.
- I meet another exemption listed in §54.1-1101, Code of Virginia. (Please specify)

\_\_\_\_\_

I (*print name*) \_\_\_\_\_ affirm that I am performing, managing, or superintending work consisting of improvements to real property located at \_\_\_\_\_ and that I am familiar with the prerequisites of §54.1-1101 of the Code of Virginia, that I have read the exemptions, and that I am not subject to state licensure.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)